

Create exam paper

To conduct an exam with EvaExam, first create an exam paper and then fill it with questions. You can create a new exam paper by selecting Create exam paper in the left-hand side menu (see Fig. 1).



Abb. 1: Create exam paper

Now enter a short name and a heading for your exam paper. At this point, you can also choose whether the answers are given on the exam paper (option 1) or on a separate sheet (option 2) (see Fig. 2).

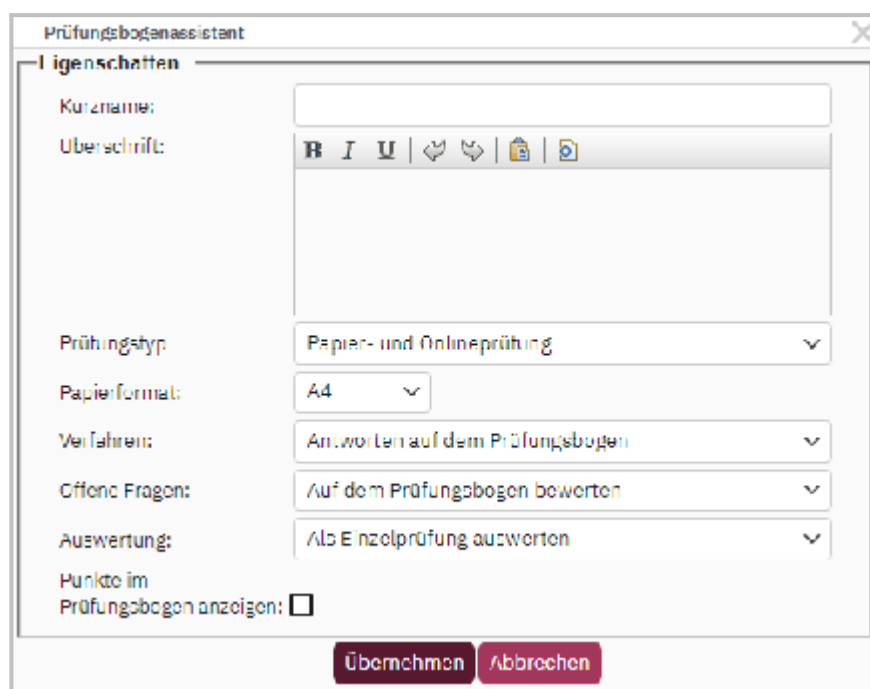


Abb. 2: Entering a short name and a heading for the exam sheet & selecting the answer method

Edit form header: Double-click on the form header to edit it. There you can enter individual information about the exam and how it is to be conducted by selecting "Individual ID range." Selecting "No ID range" hides the form header.

Question types: The EvaExam software allows you to use seven different question types: * Single-choice question (see EvaExam Manual for Examiners V.9.1, p. 38) * True/false question (see EvaExam Manual for Examiners V.9.1, p. 43) * Multiple-choice question (see EvaExam Manual for Examiners V.9.1, p. 43) * Open-ended question (see EvaExam Manual for Examiners V.9.1, p. 48) * Hotspot question (see EvaExam Manual for Examiners V.9.1, p. 53) * Segmented open question (see EvaExam Manual for Examiners V.9.1, p. 59) * Kprim question (see EvaExam Handbook for Examiners V.9.1, p. 65) * Matching question (see EvaExam Handbook for Examiners V.9.1, p. 68)



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