

# EvaExam

The teaching service's support materials are gradually being moved to this wiki.

The materials for EvaExam can currently still be found:

- [On the Teaching Service website for e-exams](#) (PDFs, manual)
- [On the Teaching Service website for scanned exams](#) (PDFs, manual)
- [In the old Teaching Service wiki](#) (video tutorial, FAQ)

Written academic work under supervision in accordance with RPO §7 (3) (Gazette 50/23 of June 16, 2023) and regulations for conducting e-exams to supplement the framework examination regulations for the Leuphana Bachelor's degree, the framework examination regulations for Bachelor's and Master's degree programs that teach the prerequisites for teaching, and the framework examination regulations for the Master's programs of the Graduate School in their currently valid versions (Gazette 64/23 of July 7, 2023) (*Hereinafter referred to as "e-exam" or "e-test".*)

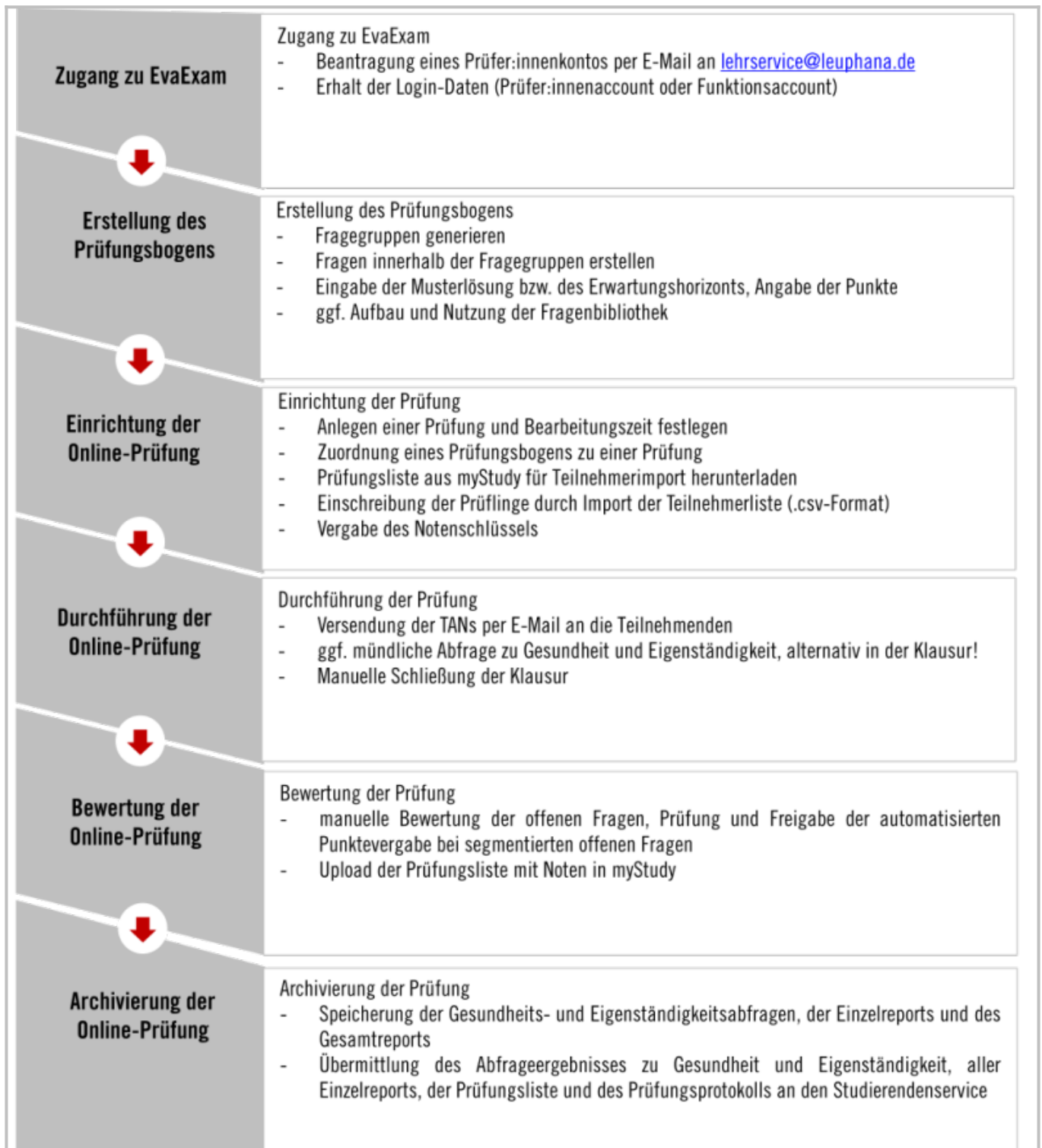
*EvaExam* is suitable for examiners who want to be flexible in terms of conducting exams in person and online. Once created, an exam paper can be used very quickly for paper-based exams, which can then be scanned and evaluated automatically. Detailed information on scanned exams and paper-based exams can be found on our [website](#). Alternatively, the same exam paper can be used to generate e-exams and create individualized access links that allow students to take an exam at a location of their choice (remote exam) or with individual TAN access in a room provided by the university via computer.

On this wiki page, we would like to outline the process of an e-exam with *EvaExam*.

After setting up an examiner account, you will find both the examiner's manual (Info/Manual) and a variety of video-based tutorials (Extras/Video Portal) for detailed information in your examiner account. A video tutorial on e-exams with *EvaExam* is also available on our website.

We recommend conducting a mock exam with your students as part of the lecture. To give your students time to familiarize themselves with the exam software, we have provided a [prepared test run](#).

## Procedure for an e-exam with EvaExam



**Abb. 1:** Procedure for an e-exam with EvaExam

## Procedure for an e-exam with EvaExam



**Abb. 2:** Procedure for an e-exam with EvaExam

### FAQ:

- [General information](#)
- [Questions after the exam](#)
- [Questions about exam creation](#)
- [Questions during the exam](#)
- [User profile](#)
- [Questions before the exam](#)

### E-exams:

- [Creating the exam paper](#)
- [Setting up the e-exam](#)
- [Conducting the e-exam](#)
- [Grading the e-exam](#)
- [Archiving the e-exam](#)

### Scan exams:

- [Creating an exam concept](#)
- [Create exam form](#)
- [Question library](#)
- [Create exam](#)
- [Exam details](#)
- [Printing the exam](#)
- [Conducting the exam](#)
- [Scanning the exam](#)
- [Grading the exam](#)
- [Archiving the exam](#)

Die Entwicklung erfolgte durch Mitarbeitende des Leuphana Lehrservice ([lehrservice@leuphana.de](mailto:lehrservice@leuphana.de))



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