

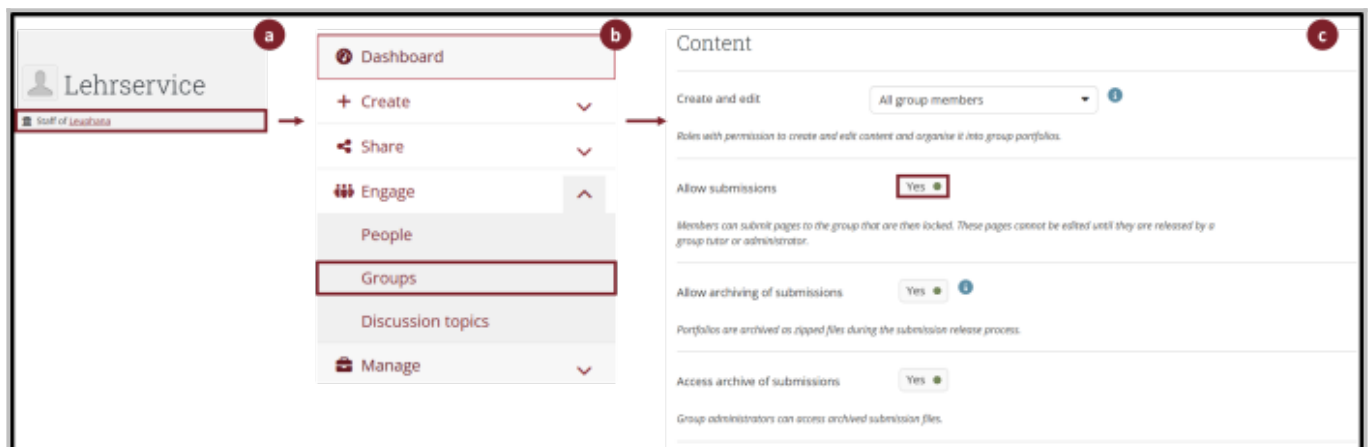
## FAQ - Submit



Here you will find the most frequently asked questions about the instructions [Submit](#). If you have a question that is not listed here, please contact [lehrservice@leuphana.de](mailto:lehrservice@leuphana.de).

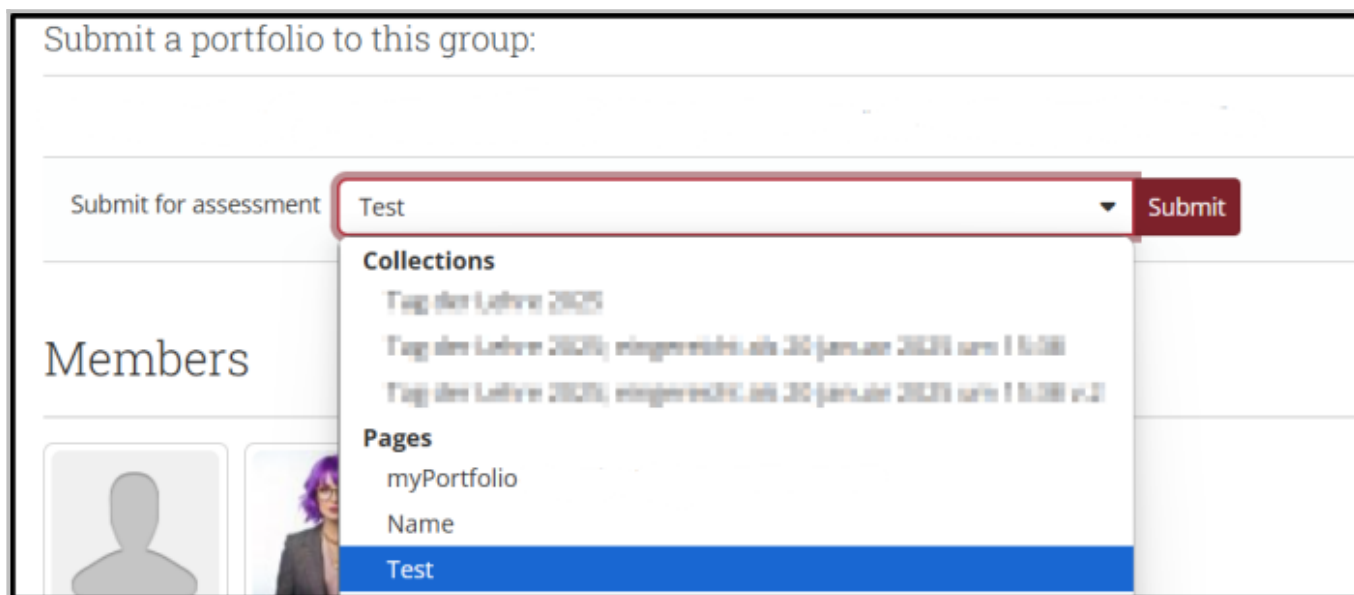
### 1. Where is the Submissions function located?

If you open a group for your students, you can activate this option in the settings.



**Abb. 1:** Allow submissions

Students can then - if they are members of the relevant group - select the group at the bottom of their pages and submit their pages or collections there for assessment.



**Abb. 2:** Allow submissions

## 2. Why can't I allow submissions in my group?

If the option does not appear, you probably do not have the appropriate role. Please contact [lehrservice@leuphana.de](mailto:lehrservice@leuphana.de) to obtain the role "Institute employee".

## 3. My students get the error message that submission is not possible. What is the reason for this?

Please check the group settings. A processing date may have been assigned there that lies in the past. This happens in particular with copied groups. Set the date to a time after the planned submission.

Die Entwicklung erfolgte durch Mitarbeitende des Leuphana Lehrservice ([lehrservice@leuphana.de](mailto:lehrservice@leuphana.de))



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